# STATE OF HAWAII STATE PROCUREMENT OFFICE

# SPO Price List No. 03-35 (Oahu Only)

Replaces SPO Price List No. 03-03

### **COARSE PAPER PRODUCTS**

(IFB-03-156-O)

# September 1, 2003 through August 31, 2004

**STATE'S COMMITMENT.** Agencies of the following purchasing jurisdictions are required to purchase from this price list:

•Executive Branch •Office of Hawaiian Affairs

•Department of Education •Judiciary

**POINT OF CONTACT.** Questions regarding the products listed herein should be directed to the respective vendor.

Procurement questions or complaints may be directed as follows:

Jurisdiction	Name	Telephone	FAX	E-mail
Executive	Cara Sakata	586-0563	586-0570	cara.sakata@hawaii.gov
Judiciary	Newton Sakamoto	538-5805	538-5802	newton.t.sakamoto@courts.stat
				<u>e.hi.us</u>
DOE	Connie Chun	675-0130	675-0133	connie_chun@notes.k12.hi.us
OHA	Ernest Kimoto	594-1954	594-1865	Erniek@oha.org

**USE OF PRICE LIST BY NONPROFIT ORGANIZATIONS.** Pursuant to Section 103D-804, Hawaii Revised Statutes (HRS), nonprofit organizations with current purchase of service contract(s) (Chapter 42D or 103F, HRS) have been invited to participate in the State Procurement Office's (SPO) price lists.

If a nonprofit organization (hereinafter called "nonprofit") wished to purchase from a SPO price list, the nonprofit must obtain approval from each price list vendor, i.e., participation must be mutually agreed upon. A price list vendor may choose to deny participation by a nonprofit. Provided, however, if a nonprofit and price list vendor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than a price list vendor.

#### **VENDORS:**

<u>Vendor</u> <u>Purchase Order Address</u> <u>Remittance Address</u>

Cico Enterprise, Ltd. 99-1230 Waiua Place P.O. Box 29339

Aiea, HI 96701 Honolulu, HI 96820

Phone: 486-5551 FAX: 486-3951

<u>Vendor</u> <u>Purchase Order Address</u> <u>Remittance Address</u>

Conrad Enterprises 301 Sand Island Access Rd. same

Honolulu, HI 96819

Phone: 842-4467 FAX: 848-8916

same

Malolo Beverages 2815 Koapaka Street

and Supplies, Ltd. Honolulu, HI 96819

Phone: 836-2111 FAX: 833-2809

**VENDOR CODES** for annotation on purchase orders are obtainable from the "Alphabetical Vendor Edit Table Report" available at your department's fiscal office. **Agencies are cautioned** that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order. Therefore, when processing an invoice for payment, be sure that the correct vendor code is used.

**UNIT PRICES** include delivery to destination and all other costs EXCEPT the State General Excise Tax which is currently 4%. Agencies are advised to add the amount of the tax to their purchase order total.

**PURCHASE ORDERS** shall be issued on an as needed basis during the price list period. It is the responsibility of each agency to insure timely issuance of purchase orders. Vendor is not obliged to accept any order received after the price list expiration date; however, shall fill timely orders for which delivery may extend beyond the expiration date. Do not issue purchase orders specifying delivery after the price list expiration date.

In the interest of minimizing both purchase order processing and vendor's delivery costs, agencies are urged to consolidate on each purchase order as many items from as many price lists as possible and to issue those orders as soon as possible.

"SPO PL No. 03-35" must be typed on purchase orders issued against this price list.

**DELIVERIES** on purchase orders totaling \$50.00 or more (excluding the 4% General Excise Tax) shall be made within three (3) working days in city limits\* and seven (7) calendar days in rural areas\* following receipt of purchase order by the vendor. Purchase orders totaling less than \$50.00 shall be made available to the ordering agency on a "will call" basis within three (3) working days, <u>OR</u>, at the option of the ordering agency, delivered by the vendor according to his delivery schedule.

\*Contact the vendor if you need to know whether you are "city" or "rural".

Vendors are obliged to deliver the items listed on this price list. If an order is placed and a vendor is unable to deliver within the time allowed, the agency should arrange with the vendor for delivery of an acceptable substitute. This substituted product shall be purchased at the same unit price listed herein.

**INSPECTION**. Agencies are advised to inspect merchandise delivered immediately upon receipt and report any discrepancies to the vendor within five (5) working days from date of delivery.

**PRICE LIST AVAILABLE ON SPO WEBPAGE AND HAWAII FYI.** The price list is available at the SPO website:

http://www2.hawaii.gov/priceapps/showprice.cfm?&ShowAll=Yes

Agencies without Internet access, but with computer and modem may retrieve a copy of this price list via the State's **Hawaii FYI** electronic gateway by dialing the following modem number:

Hawaii	974-6683	Kauai	274-3641
Lanai	1-800-243-7133	Maui	984-2050
Molokai	1-800-243-7133	Oahu	587-4917

At the main menu select *Hawaii Internet Services Menu*, then click on *State Price Lists* for the current listing. If assistance is required to access Hawaii FYI, call the ICSD Assistance Center at 586-1919 from Oahu and 1-800-252-1132 from the neighbor islands.

ROBERT J. GOVERNS, CPPB Procurement Officer



Item <u>No.</u>	<u>Description</u>	Brand and No.	PCRM/RM* Content (%)	Unit Price	<u>Vendor</u>
<u>TOIL</u>	ET TISSUE				
1.	INTERFOLDED, SING fully bleached (white), 1,000 shts/pkg,	LE-FOLD, <u>Georgia Pacific</u>	40/40	\$35.49/cs	Cico
	48 pkg/cs	10101			Enterprise
2.	ROLL, 2-ply, fully blead (white), 500 shts/roll, 96 rolls/cs	ched <u>Kimberly Clark</u> 04460	90/10	\$28.38/cs	Conrad Enterprises
3.	ROLL TYPE, 1-ply, fullybleached, 1000 shts/roll, 96 rolls/cs	Georgia Pacific 14500	40/40	\$33.36/cs	Cico Enterprises
<u>PAP</u>	ER TOWELS				
4.	ROLL, 2-ply, fully blead (white), individually wra 90 shts/roll, 30 rolls/cs		40/40	\$17.68/cs	Cico Enterprises
5.	MULTI-FOLD, 1-ply, unbleached (kraft), 334 shts/pkg, 12 pkg/cs	Georgia Pacific 29900	40/40	\$12.30/cs	Cico Enterprises
6.	MULTI-FOLD, 1-ply, fully bleached (white), 344 shts/pkg, 12 pkg/cs	Georgia Pacific 20205	40/40	\$12.75/cs	Cico Enterprise
7.	SINGLE-FOLD, 1-ply, 1 bleached (white), individually wrapped, 250 shts/pkg, 16 pkg/cs	fully <u>Kimberly Clark</u> 01700	40/10	\$16.50/cs	Conrad Enterprises

<sup>\*</sup>PCRM = Post Consumer Recovered Material RM = Recovered Material



Item <u>No.</u>		Brand and No.	PCRM/RM* Content (%)	Unit Price	<u>Vendor</u>	
<u>TOIL</u>	LET SEAT COVERS					
8.	Half-fold, surface mount,white, 250/pkg, 20 pkg/cs	Georgia Pacific ROC-50RA-IMP	40/40	\$26.50/cs	Conrad Enterprises	
PAP	ER BAGS					
9.	Sanitary Napkin Dispos Bags, 4"x2"x9", 1000/cs	sable <u>Brown Paper</u> 8B02	0/0	\$12.02/cs	Malolo Beverages	
10.	Grocery Bag, No. 8, kr. 6-3/8"x4"x12-3/8", Cico 2M/bale	aft, <u>Western Pacific</u> 8#	0/0	\$35.91/cs	Malolo Beverages	
WRA	APPING PAPER, KRAF	<u>T</u>				
11.	Basis 40 24" wide	<u>PPF</u> 2440	55/20	\$19.45/rl	Conrad Enterprises	
12.	Basis 50 a. 30" wide	<u>PPF</u> 3050	55/20	\$23.60/rl	Conrad Enterprises	
	b. 36" wide	<u>PPF</u> 3650	55/20	\$28.30/rl	Conrad Enterprises	
BUTCHER PAPER, ALPINE WHITE						
13.	Basis 40, 9" diameter roll, 1300' roll a. 18" wide	<u>PPF</u> W1840	50/20	\$20.55/rl	Conrad Enterprises	

<sup>\*</sup>PCRM = Post Consumer Recovered Material RM = Recovered Material

Item <u>No.</u>	<u>C</u>	<u>Description</u>	Brand and No.	PCRM/RM* Content (%)	<u>Unit Price</u>	<u>Vendor</u>
BUT	СН	ER PAPER, ALPINE	WHITE (continued)			
13.		<u>sis 40,</u> 9" diameter (d , 1300' roll	continued)			
	b.	24" wide	<u>PPF</u> W2440	50/20	\$27.40/rl	Conrad Enterprises
	C.	36" wide	<u>PPF</u> W3640	50/20	\$40.00/rl	Conrad Enterprises
CLA	SSC	CRAFT PAPER				
14.		<u>sis 50,</u> 9" diameter , 36" wide x 1000' ro				
	a. b. c. d. e. f. g.	Black Dark Blue Bright Blue Light Blue Dark Green Emerald Green Light Green	PPFC Black Dark Blue Bright Blue Sky Blue Lt Dark Green Bright Green Light Green	0/0 0/0 0/0 0/0 0/0 0/0 0/0	\$40.00/roll \$39.05/roll \$51.74/roll \$48.25/roll \$49.00/roll \$44.50/roll \$47.75/roll	Cico Enterprise " " "
CLASSCRAFT PAPER						
	h. i. j. k. l. m.	Orange Pink Red White Yellow Brown	Orange Pink Scarlet Red White Yellow Brown	0/0 0/0 0/0 0/0 0/0 0/0	\$50.50/roll \$46.30/roll \$47.80/roll \$38.00/roll \$47.25/roll \$40.00/roll	" " "

<sup>\*</sup>PCRM = Post Consumer Recovered Material RM = Recovered Material

## STATE OF HAWAII STATE PROCUREMENT OFFICE HONOLULU, HAWAII

### **EVALUATION FORM:** □ **VENDOR** or □ **PRODUCT**

For the attached price list, using agencies are requested to use this evaluation form to report complaints, recommendations or commendations to the State Procurement Office. The reporting of complaints, recommendations or commendations will assist the State Procurement Office in evaluating vendor's performance and/or product quality while at the same time permit proper exchange of information between State Procurement Office and the supplier so that deficiencies or trouble areas can be identified and isolated for correction before they become serious problems.

A. IF VENDOR EVALUATION, PLEASE PROVIDE THE FOLLOWING					
	Name		of		Vendor
	<u> </u>	COMMENDA		PRICE [	OTHER
B.	IF PRODUCT EVA	ALUATION, PLEASE F	ROVIDE THE FOLL	OWING:	
	Item No(s) & Desc	ription(s)	Purchase	Order No(s)	
possik settled	DELIVERY  For either "A" or 'ole. If this is a comp	COMMENDA QUANT  "B", give detailed explaint, feel free to state in	PERSONNEL anations in the space	e below. Be a	s specific as
Reme		Complaint, Recomn	nendation or Com	mendation with	n Suggested Appropriate:
Expla	in how seriously this	incident affected the a	gency:		

AGENCY: \_\_\_\_\_

BY:			Name
•	Title	Phone	Date